



# Housekeeping Director

**Location:** East Otis, Massachusetts

**Compensation:** commensurate based on experience

**Dates:** Approximately June to late August

**Benefits:** Travel stipend, comfortable housing, healthy meals, access to camp facilities

**Camp Description:** The Berkshire Soccer Academy is a private overnight soccer camp for girls. We offer an elite training experience for girls, ages 10-16, in a traditional camp setting on a private lake in the Berkshires.

**Scope of Work:** The Housekeeping Director will supervise a Housekeeping team of 1-2 staff to clean over 20 camp buildings. They will sweep, mop, wash, and dust all floors and surfaces. The Housekeeping team will clean bathrooms, toilets, sinks, mirrors, and windows. They will also wash walls, vehicles, and equipment. A typical day for the Housekeeping team may begin as early as 8:00AM and end as late as 9:30PM; this includes 1 day off for every 6 working days as well as regularly scheduled breaks during the work day. The Housekeeping team will rotate "on-call" responsibilities for housekeeping needs outside of typical working hours. The Housekeeping Director will live in an all-staff cabin at camp.

## **Job Qualifications based on our Service Standards:**

- ❖ Ability to speak and understand English at a conversational level
- ❖ Ability to follow directions and ask for clarification if necessary
- ❖ Ability to perform physical duties, lift 60 pounds
- ❖ Ability to interact positively with other staff and kids
- ❖ Must be excited about living in a rugged mountain setting with simple accommodations, and limited access to phone/internet

## **TRUST:**

- Must be trustworthy and have a proven track record of following-through with commitments.
- Must communicate honestly, clearly, and calmly, in personal and professional settings.

## **WELL-BEING:**

- Must be committed to the safety and well-being of our campers at all times; physically, psychologically and socially.
- Must have experience modeling healthy habits and safe behavior.

## **CONNECTION:**

- Must have ability to engage with, appeal to, and be sensitive with kids and adults.

## **PROFESSIONALISM:**

- Must have proven success working within a team, meeting deadlines, being punctual, and collaborating with coworkers and supervisors.

## **POSITIVITY:**

- Must have proven experience as a positive role model to kids and adults.
- Must be able to demonstrate optimism and flexibility in the face of adversity.
- Must be open to receiving constructive feedback, and proven experience taking action to correct performance when necessary.

**To Apply:** Please visit our website [www.berkshiresocceracademy.com](http://www.berkshiresocceracademy.com) and complete the Staff Application as thoroughly as possible.