



**Location:** East Otis, Massachusetts

**Compensation:** commensurate based on experience

**Dates:** Approximately early-June to early/mid-August

**Benefits:** Travel stipend, comfortable housing, healthy meals, access to camp facilities

**Camp Description:** The Berkshire Soccer Academy is a private overnight soccer camp for girls. We offer an elite training experience for girls, ages 10-16, in a traditional camp setting on a private lake in the Berkshires.

**Scope of Work:** The Program Assistant will be responsible for assisting the Director and will assist with elective activity organization, development, and facilitation, while maintaining a safe, healthy, and positive environment for all campers at all times. The Program Assistant will also be responsible for special event and evening activity planning and execution. The Program Assistant must be organized, punctual, and able to connect with campers. The Program Assistant will be on a leadership team and will be required to carry out ongoing informal and formal feedback to staff.

**Job Qualifications based on our Service Standards:**

- ❖ Must be 21 years or older.
- ❖ Must have 2+ years of experience with programming.
- ❖ Must have proven experience managing at minimum 2 staff members, providing constructive feedback, professional development, and submitting paperwork.
- ❖ Must be excited about living in a rugged mountain setting with simple accommodations and limited access to phone/internet.
- ❖ Past summer camp experience, a plus.

**TRUST:**

- Must be trustworthy and have a proven track record of following-through with commitments.
- Must communicate honestly, clearly, and calmly, in personal and professional settings.

**WELL-BEING:**

- Must be committed to the safety and well-being of our campers at all times during programming; physically, psychologically, and socially.
- Must model healthy habits and safe behavior.

**CONNECTION:**

- Proven ability to engage with, appeal to, and be sensitive with kids, ages 10-16.
- Proven ability to develop programming and facilitate games and activities that promote group cohesion.

**PROFESSIONALISM:**

- Must be able to balance various work roles by preparing for each role efficiently and successfully each day.
- Must have proven success working within a team, meeting deadlines, being punctual, and collaborating with campers' and counselors' needs.

**POSITIVITY:**

- Proven experience as a positive role model to kids.
- Must be able to demonstrate optimism and flexibility in the face of adversity.
- Must enjoy receiving constructive feedback, and improve from it.

**Questions:** Email [paul@berkshiresocceracademy.com](mailto:paul@berkshiresocceracademy.com) or call 1-800-326-9219

**To Apply:** Please visit our website [www.berkshiresocceracademy.com](http://www.berkshiresocceracademy.com) and complete the Staff Application as thoroughly as possible.